Your Guidebook to Cancer Care
For patients and families at the Cancer Centre of Southeastern Ontario
You have been referred to the Cancer Centre of Southeastern Ontario (the Cancer Centre) at Kingston General Hospital by your family doctor or another specialist. He or she has done this because they want you to get more testing, treatment or support from a team of health care providers who treat and care for people with cancer.

Finding out you or a loved one has cancer can be stressful. You may be unsure of what to expect or what to do next. We want you to know that you are not alone. We will become part of your cancer care team and will work with you to get through this difficult time.

To help ease your stress, this guidebook has been created to give you information about the Cancer Centre. The guidebook will help you learn about what to expect while you or your family member is a patient with us. There is also information about resources and supports that can help you manage the impact of cancer on your life. There may be some sections of the guidebook that do not apply to you, so read each section as needed.

We hope this guidebook answers many of your questions. There is a feedback form in the back of the guidebook. Please take a few minutes to fill out the feedback form and return it to us so we can improve this resource. You can also contact Patient Education at 613-549-6666 extension 7987 with your feedback.
# Table of contents

**General information**  
<table>
<thead>
<tr>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hours of operation</td>
</tr>
<tr>
<td>Contact telephone numbers</td>
</tr>
<tr>
<td>How to call for help</td>
</tr>
<tr>
<td>Directions and maps</td>
</tr>
<tr>
<td>Parking and transportation</td>
</tr>
<tr>
<td>Accommodation</td>
</tr>
<tr>
<td>Language interpretation services</td>
</tr>
</tbody>
</table>

**Appointments**  
<table>
<thead>
<tr>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arriving for appointments</td>
</tr>
<tr>
<td>Hand washing and infection</td>
</tr>
<tr>
<td>What do I need to bring to my appointments?</td>
</tr>
<tr>
<td>First clinic appointment</td>
</tr>
<tr>
<td>Giving informed consent</td>
</tr>
<tr>
<td>Sample questions to ask</td>
</tr>
<tr>
<td>Talking with your cancer care team</td>
</tr>
<tr>
<td>Your symptom assessment</td>
</tr>
<tr>
<td>Advance care planning</td>
</tr>
</tbody>
</table>

**Cancer treatment**  
<table>
<thead>
<tr>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>General information on cancer treatment</td>
</tr>
<tr>
<td>Surgery</td>
</tr>
<tr>
<td>Radiation therapy</td>
</tr>
<tr>
<td>Cancer drugs</td>
</tr>
<tr>
<td>Blood work</td>
</tr>
<tr>
<td>Paying for drugs</td>
</tr>
<tr>
<td>Clinical Trials</td>
</tr>
<tr>
<td>Palliative care</td>
</tr>
<tr>
<td>Complementary and alternative therapies</td>
</tr>
</tbody>
</table>

**The cancer care team**  
<table>
<thead>
<tr>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meet your cancer care team</td>
</tr>
<tr>
<td>Psychosocial Oncology and Supportive Care</td>
</tr>
</tbody>
</table>

**Patient and family resources**  
<table>
<thead>
<tr>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cancer Centre of Southeastern Ontario</td>
</tr>
<tr>
<td>Community resources</td>
</tr>
<tr>
<td>Support groups</td>
</tr>
<tr>
<td>Internet resources</td>
</tr>
<tr>
<td>Suggested websites</td>
</tr>
</tbody>
</table>

**Your privacy, safety and feedback**  
<table>
<thead>
<tr>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Feedback form</td>
</tr>
</tbody>
</table>

**Community supporters index**  
<table>
<thead>
<tr>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community supporters index</td>
</tr>
</tbody>
</table>
About the Cancer Centre of Southeastern Ontario

The Cancer Centre of Southeastern Ontario at Kingston General Hospital provides treatment and care to cancer patients across southeastern Ontario.

The Cancer Centre is part of the South East Regional Cancer Program, which is a network of service providers that offer cancer services for the people of Hastings, Prince Edward, Lennox and Addington, Frontenac, Leeds and Grenville counties, Kingston, Belleville, Brockville, Smiths Falls, Prescott, and parts of Lanark and Northumberland counties. Cancer services include cancer prevention, screening, diagnosis, treatment, as well as palliative and end of life care.

If I have cancer, where will I receive my cancer care?

Kingston General Hospital is the main complex-acute and specialty care hospital in southeastern Ontario. Many people who have cancer and need radiation or chemotherapy treatment will come to the Cancer Centre at Kingston General Hospital at least once. For this reason, this guidebook includes a lot of practical information about the Cancer Centre.

Depending on your situation or where you live, you may also receive care through one of our partner organizations. Our partner organizations include:

- Brockville General Hospital
- Canadian Cancer Society
- Cancer Care Ontario
- Hotel Dieu Hospital
- Lennox & Addington County General Hospital (Napanee)
- Perth and Smiths Falls District Hospital (Perth site and Smiths Falls site)
- Quinte Health Care
  - Belleville General Hospital
  - North Hastings Hospital (Bancroft)
  - Prince Edward County Memorial Hospital (Picton)
  - Trenton Memorial Hospital
- Southeastern Community Care Access Centre (CCAC)
- South East Local Health Integration Network
General information
Cancer Centre hours of operation

Monday to Friday, 8:30 a.m. through 4:30 p.m. The Cancer Centre is closed on weekends and holidays.

Contact telephone numbers

613-549-6666 or toll free 1-800-567-5722

This is an automated telephone service. Listen carefully to the message to properly direct your call. Use the extension numbers below if needed.

To confirm or change a clinic appointment extension 4511
Radiation Therapy reception extension 4521
Chemotherapy reception extension 6646
Pharmacist extension 6607
Inpatient oncology unit (Kidd 9) extension 2323
Dietitian or social worker extension 7305
If you are a new patient extension 4510

How to call for help

During hours of operation
Monday to Friday, 8:30 a.m. through 4:30 p.m. Closed on weekends and holidays.

If there is a change in your condition:

1 Phone 613-549-6666 or toll free 1-800-567-5722.
2 Enter the extension to reach your oncologist’s (cancer doctor’s) medical secretary.
3 Describe your concern to the medical secretary.
4 The medical secretary will communicate your concern to your nurse or doctor.

After hours of operation
After 4:30 p.m. or any time on weekends and holidays

If there is a change in your condition after hours of operation, there are on-call doctors you can reach by phone for advice.

1 Phone 613-549-6666 or toll free 1-800-567-5722.
2 Press ‘0’ to speak with the switchboard operator.
3 Tell the switchboard operator your oncologist’s name and they will page the on-call doctor for you. The operator will take your name and telephone number and the on-call doctor will phone you back. There is only one on-call doctor for each team, so your call may not be returned immediately.
4 The on-call doctor may not know all your personal health information, like your diagnosis or medications. Use your Patient Binder for information.

At any time, if your problem is a medical emergency or if you don’t know what to do go directly to your nearest emergency department or call 911.
Getting here

Directions
Address: 25 King Street West in Kingston, Ontario.
The Cancer Centre of Southeastern Ontario is located in the Burr Wing at Kingston General Hospital.
The two closest entrances are:
- the George Street entrance
- the King Street entrance

Parking

Cancer Centre parking
Parking spaces on lower George Street (including spaces in the GIDRU parking lot and the Ann Baillie gravel parking lot) are reserved from Monday to Friday for patients of the Cancer Centre. The cost is $1 per hour or $5 for the day.

Vehicles parked from Monday to Friday in these reserved spaces must have both a patient permit (pink parking pass) and a Pay and Display receipt (dispensed from a City parking meter) visible.

You will receive a patient permit for each visit. If you forget your patient permit, you can get a new one from any clerk at the Cancer Centre.

If the George Street spaces are taken, purchase a Pay and Display ticket on George Street and park in the Waterfront or Richardson Beach parking lots or the inner gravel road in City Park. You can stay longer than the 3-hour maximum as long as a full day ($5) George Street Pay and Display receipt and patient permit are both visible.

Other metered parking
Parking spaces with meters are available in parking lots and on the streets near the hospital.

You will need to pay on weekdays and Saturdays between 8 a.m. through 5:30 p.m.

Underground parking
The underground parking garage is on Stuart Street. It is open 24 hours a day, 7 days a week and you must pay to park. You can reach the hospital from the underground parking garage, either by crossing the street or by using the tunnel under Stuart Street. The tunnel is open daily from 6 a.m. to 9 p.m. Week-long discounted parking passes are available for purchase at the KGH security office.
More parking
If you cannot find parking near the Cancer Centre, other parking spaces are available within walking distance.

- City of Kingston Courthouse parking lot, located on Court Street. Enter off of West Street or Barrie Street.
- Miller parking lot (by the Queen’s University Campus Bookstore), located on Fifth Field Company Lane. Enter off of Union Street.
- Queen’s Centre/Athletics and Recreation Centre underground parking lot, located at the intersection of Earl Street and Division Street. Enter off of Division Street. Pay by credit card only.
- Queen’s Tindall Field surface parking lot (parking available on first row only), located at the intersection of Union Street and Albert Street.

Transportation to your appointments

Volunteer drivers
The Canadian Cancer Society offers a transportation service for patients who:

- Cannot afford the cost of travel
- Are not physically well enough to use public transportation
- Feel uncomfortable facing travel alone

Patients are picked up and taken to/from their appointments by a volunteer driver.

New patients who register are required to pay a one-time $100 registration fee. If you can’t afford to pay, you can ask about the fee assistance program. Children 18 years old or younger will not be charged.

To learn more, call your community Canadian Cancer Society office. If you live in the Kingston area, contact the Canadian Cancer Society Frontenac-Lennox and Addington Unit office by calling 613-384-2361. If you live outside Kingston, call the Canadian Cancer Society office closest to you.

- Hastings-Prince Edward County Unit office: 613-962-0686
- Lanark, Leeds & Grenville Unit office: 613-267-1058
- Peterborough & District Unit office: 705-742-3823
- SDG & Prescott-Russell Unit office: 613-932-1283

Public transportation
There are several Kingston Transit bus routes that service KGH and the Cancer Centre. For more information, visit Kingston Transit at www.kingstontransit.ca or call City of Kingston Customer Service at 613-546-0000 or TTY 613-546-4889.
Accommodation

Many local hotels offer special discounted rates for patients and families who receive care at Kingston General Hospital. Ask for a list of these hotels at the nearest Cancer Centre reception desk. You can also view the list by visiting Kingston General Hospital’s website www.kgh.on.ca and search Accommodations.

The Cancer Centre has a limited number of rooms for patients to stay overnight at the Confederation Place Hotel. This service is available only to patients who receive cancer treatment and who are independent in their daily care activities. There is a cost of $25 per night for each patient. Priority for these rooms is based on factors such as how far away you live, your social supports and your income.

These rooms are available weeknights only, including Monday, Tuesday, Wednesday and Thursday. Holidays are not included.

Speak with a member of your cancer care team for more information.

Language interpretation services

If you speak a language other than English, use sign language or are hearing impaired, we make our best effort to get a language interpreter for you at your appointments. Your family doctor’s office will usually tell us whether you need a language interpreter. We will confirm this with you when you are called with your first appointment booking.

If you are a new patient and want to check whether an interpreter has been booked for you or your family member, call 613-549-6666 extension 4510. When you book your later visits, remind the receptionist to book a language interpreter for you.
Appointments

Arriving for appointments

You may need to visit different areas of the Cancer Centre and Kingston General Hospital during your appointments. These areas could be:

- The clinic
- Chemotherapy Treatment Area
- Radiation Therapy
- Blood Work Room
- Supportive Care Area
- Main hospital for diagnostic tests

Your first visit to the Cancer Centre will be an appointment in the clinic. At this appointment you will meet members of your cancer care team, including your oncologist. An oncologist is a doctor who treats cancer.

First clinic appointment

Register at the main reception desk located in the Clinic Reception and Waiting Area on the first floor of the Burr Wing (Burr 1), unless you are told otherwise.

The receptionist will welcome you and give you a health questionnaire to complete in the waiting area.

Things to do to make your first clinic appointment as easy as possible:

- Arrive on time to register.
- Know where to go. Look at directions to the hospital before you leave home.
- Your first clinic appointment could last several hours. If more testing needs to be done or if you meet with several healthcare providers your visit may be longer. Try not to book other appointments on this day. Prepare for a long visit by making arrangements for things like family or work obligations.

Later appointments

- Check-in at the main reception desk for every clinic appointment, unless you are told otherwise.
Hand washing and infection
Because germs spread mainly by hand, the most important thing we all can do to prevent infection is to wash our hands regularly. You will notice hand sanitizer stations around the hospital. We encourage you, your family and the members of the cancer care team to use them regularly.

Family members, friends and visitors who feel unwell and have symptoms like a new or worse cough, fever, diarrhea or vomiting should postpone their visit to the hospital until their symptoms go away.

What do I need to bring to my appointments?
There is a lot to think about on the day of your appointments. To make things easier, use the checklist below when you prepare for an appointment. Please bring:

☐ Your Ontario Health Insurance Plan (OHIP) card.
☐ A list of all your medications, including over-the-counter medication, vitamins, minerals and herbal supplements. Write down your dose and how often you take each medication.
☐ Any daily medications you may need to take during your visit, like medications to manage pain or diabetes.
☐ Any test results or other information your family doctor or referring doctor gave you to bring to your appointment.
☐ A list of questions or concerns, with the most important at the top of the list.
☐ Your Patient Binder to take notes and keep your health information in one place.
☐ The name, address and phone number of your family doctor and your pharmacy or drug store.
☐ Your group and policy numbers/card if you have a drug insurance plan.
☐ A lunch or snacks, especially if you are diabetic or have special diet needs.
☐ A book, magazine or other entertainment for waiting.
☐ Cash or a credit card to pay for parking or in case you need to fill prescriptions.
☐ Eyeglasses or hearing aid if you use them.
☐ A family member or friend to assist with taking notes and to provide support.
First clinic appointment

It can help to know what to expect from your first clinic appointment. At your first clinic appointment you will:

- Meet with your oncologist and oncology nurse. They will play a large role in your cancer care team. They will help you plan your treatment and will coordinate your care.

- Normally you do not receive treatment during your first visit.

- When it is your turn to see the cancer care team, a nurse or clinic assistant will call your name and escort you to an exam room. They will take your weight at every visit before you go into the room.

- Once you are in the exam room, the nurse will go over the health questionnaire you worked on in the waiting area. The nurse will ask some more questions about your health history to get to know you better.

- A resident may then come in and examine you. A resident is a doctor in training. The Cancer Centre and Kingston General Hospital are teaching facilities. During your visits, you may see residents and other students. These residents and students may change during your treatment, but will become an important part of your team.

- When you meet with your oncologist, he or she may also examine you. Your oncologist will likely ask you more questions to fully understand your situation. He or she will then explain what they know about your diagnosis. This may include information about your type of cancer, suggested treatment options and treatment side effects.

- Your oncologist will explain if more tests or scans are needed before final treatment options can be discussed.

- It may be possible for you to reach a decision about your treatment options at this visit, or you may need more time to decide on the best treatment plan for you.

This is the time to talk about your concerns. We want you to ask questions or for more explanation about anything you hear. It is important that you keep asking questions until you feel that you understand. You should have a clear understanding of your diagnosis and the suggested treatment plan before you make any decisions.

Giving informed consent

Once you have decided on a treatment plan, you will sign a consent form. This form means that you have given informed consent to go ahead with treatment. Informed consent means that you know the treatment risks, benefits and alternatives, and that you agree to have the treatment. You can change your mind or ask for more information at any time.
Sample questions to ask

You will likely have a lot of questions for your cancer care team. You may want to ask some of the following questions.

### Questions to ask before treatment begins

- What is my diagnosis?
- Do you know if the cancer has spread to other parts of my body?
- What are my treatment options? What treatment do you suggest for me and why?
- What are the expected benefits of each treatment?
- What are the risks and possible side effects of each treatment?
- Will I have to change my normal activities, like work, travel or exercise? If yes, for how long?
- Will the treatments affect my normal sexual activity?
- Is infertility a side effect of this cancer treatment? If yes, what are my options for preserving my fertility?
- What can I do to prepare for treatment?
- How often will I have treatments?
- How long will I have treatments?
- Will I have to pay money for treatments?

### Talking with your cancer care team

It can be hard to understand everything at your appointments, especially if you are worried or scared. One of the most important things to remember is that it’s okay to ask questions. In fact, we need you to ask questions.

Your cancer care team counts on you to let them know how much information you need. Here are some tips for how to talk with your cancer care team.

#### Before your visit

- Make a list of your symptoms, questions and concerns to talk to your cancer care team about. Read the previous section for sample questions to ask.
- Bring a family member or friend to your appointments. It helps to have a second person there for support, and to listen and take notes.

#### During your visit

- Ask all your questions, starting with your most important questions first. While you listen to your cancer care team, get your family member or friend to write down the information.
- Tell your cancer care team how you are feeling. Let them know your concerns and what affects your decisions, like family, values, work or hobbies.
It's okay to ask your cancer care team to use everyday language to explain things that are new to you.

Repeat back to your cancer care team in your own words what you heard them say. This will make sure you correctly understand what was said.

Visit the Patient and Family Resource Centre on the ground floor of the Burr Wing (Burr 0) for more information and support. The resource centre has brochures, books, magazines and DVDs to help you through your journey. There are also computers with Internet access.

After your visit

- Talk with the person who came with you to your appointment. Go over the notes and talk about what each of you understood about what was said.
- File or record any new information that was given to you during your visit in your Patient Binder. It helps to keep track of everything in one place. Write down any new or forgotten questions in your Patient Binder to ask at the next visit.
- You may wish to talk to your family doctor or nurse practitioner after your visit. They can help you balance the advantages and disadvantages of the treatment options presented to you.

Your symptom assessment

Symptoms describe how a person is feeling. They can be physical complaints or treatment side effects, such as pain or nausea. They are also emotional or spiritual changes, such as anxiety or depression. We need to know about your symptoms so that we can help you. Research tells us that people who have better control of their symptoms often report a better quality of life.

The following steps are how we find out more about your symptoms at every clinic appointment.

- You will see touch screen kiosks in the waiting areas at the Cancer Centre. These kiosks ask you to rate 9 symptoms that are common to cancer patients on a scale of 0 to 10. Zero means the symptom is absent and 10 means it is the worst possible. This is called the Edmonton Symptom Assessment System (ESAS).
- Please use a kiosk before you register for your clinic appointment.
- The kiosks are easy to use. No computer skills are needed. You will rate your symptoms by tapping the computer screen. When you are done rating your symptoms, your results will print at the kiosk. Please bring the printed sheet into your appointment.
- A member of your cancer care team should ask you about the results of your symptom assessment at every appointment. If you are not asked about your symptoms, point out your symptom scores when you talk with your cancer care team. This will make sure we are working together to help manage your symptoms.

Volunteers in the waiting area will show you how to use the kiosks and will be there to help you.
Advance care planning

What is advance care planning?

Advance care planning is a chance for you to reflect on your preferences about your current and future health care decisions. These decisions are usually shared with your family members and health care providers. Advance care planning ensures that your wishes are respected in the future if you are unable to communicate your preferences to those providing your care.

Who should make an advance care plan?

Every adult should make an advance care plan. No one can predict the future, so having a plan ensures that others know your wishes and that your voice will be heard if you cannot speak for yourself. Advance care planning is especially important for people who face a serious illness. Knowing that you have a plan can reduce anxiety for you and your loved ones.

When is an advance care plan used?

Your plan is only used if you are unable to make your own health care decisions. For example, if you are in a coma or your illness impairs your ability to make decisions. At this time your substitute decision maker will assist health care providers in planning your medical care based on your previously expressed wishes. Your substitute decision maker is the person who you choose to make decisions for you in the event that you cannot make these decisions yourself.

Can an advance care plan be changed?

Yes, you can change your advance care plan as often as you like. Our lives, and the people around us, change over time. It’s a good idea to review your plan every so often so that it reflects any changes to your preferences. Make sure you talk to your substitute decision maker about these changes. Your substitute decision maker will be consulted and use your most recent advance care plan only if you cannot speak for yourself.

How do I start advance care planning?

Talking about end of life issues can be difficult for anyone. However, it will likely be up to you to express your wishes and start conversations about advance care planning.

Here are some tips to help you start the conversation:

- Begin by reflecting on your values, beliefs and understanding about your illness, treatments and care. Also think about who you feel would be most capable of honouring and making medical decisions on your behalf.
- Members of your cancer care team can talk with you and provide guidance on how to start advance care planning.
- Visit the website www.advancecareplanning.ca for resources to help you make a plan.
General information on cancer treatment

What does the goal of treatment mean?

Your oncologist will discuss with you the goal of your cancer treatment when you talk about your treatment options. The goal of treatment is what the possible and expected outcome of treatment will be. Your treatment goal will be one of the following:

- Cure the cancer by destroying or removing all the cancer in your body. This is known as curative treatment.
- Control the cancer by lessening the amount of cancer in your body or reducing the chances your cancer will come back. This is known as adjuvant treatment.
- Treat the symptoms, like pain, caused by your cancer. This is known as palliative treatment.
- Prevent or slow down the start of cancer in your body. This is known as preventative treatment.

What are the treatments for cancer?

There are three main ways to treat cancer:

- Surgery
- Radiation therapy
- Cancer drugs

How do my team and I decide what kind of treatment I need?

You and your cancer care team may decide you need only one type of cancer treatment or a combination of different treatments. Your treatment plan will depend on different factors, such as:

- Your type of cancer and where it is in your body.
- Your general health, your age and any other medical problems.
- If you have had cancer treatment before.
- Your personal values and wishes.

Surgery

Surgery can be used to both diagnose and treat cancer. If you are having surgery for your cancer, you will have the operation performed by a surgeon in a hospital. Often surgery is the first step in cancer treatment, so you may have already had surgery before now.

Your cancer care team will talk with you in detail about your own care plan and whether surgery is a treatment option for your type of cancer.
Radiation therapy

This is general information about radiation therapy for cancer treatment. Radiation therapy uses high energy radiation rays or particles to treat cancer and control the symptoms caused by cancer. Your cancer care team will talk with you in detail about your care plan.

Arriving for radiation therapy

All radiation therapy treatments in southeastern Ontario are given at the Cancer Centre. Radiation Therapy is located on the ground floor of the Burr Wing (Burr 0). When you arrive for any of your radiation therapy appointments, check-in at the radiation reception desk located in the Radiation Reception and Waiting Area on the ground floor of the Burr Wing (Burr 0).

What is radiation treatment planning?

Radiation treatment planning is your first appointment in the Department of Radiation Therapy. You will get a phone call with the date and time of this appointment. At your radiation treatment planning appointment:

- A radiation therapist will talk with you about the planning procedure and will take you to a special type of machine called a CT simulator. A scan will be taken of the area(s) of your body to be treated. Your radiation therapist will take measurements for the detailed calculations needed for your treatment plan. Photos may need to be taken of your position and the treatment area(s).

- Marks will be drawn on your skin with an ink marker. These marks will wash off, but permanent, tiny tattoo marks will be made in the same place. The tattoo marks are the size of a freckle. These tattoos help the therapists in your daily treatment setup.

- If you need radiation therapy to the head or neck area, a special mask will be made. This mask is to help keep you still during treatment and will be used for treatment setup. This mask will be worn every day for treatment.

- The radiation treatment planning appointment usually takes between 30 minutes to 1 hour to complete.
Once the images and measurements are complete, the radiation therapy team will design your treatment plan. Designing your treatment plan requires detail and can take several days to complete. You will be called with your treatment start date and time. Treatment usually starts about two weeks after your planning session.

**Radiation treatments**

Once your treatments begin, you will have daily appointments, Monday through Friday. There are no scheduled treatments on weekends or holidays. Your treatment may take place over several days or weeks and you may start your treatment on any day of the week. The following things usually occur at a radiation treatment appointment:

- Your appointment will take about 10 to 30 minutes long. Most of this time is spent positioning you for treatment. The radiation beam is usually only on for 1 to 2 minutes.
- On your first day of treatment a radiation therapist will talk to you about what to expect. They will give you advice and written information on how to manage treatment side effects. Radiation therapists are always available to answer any questions or concerns about your treatment or side effects.
- While you receive your treatment, the radiation therapists will leave the room. They will constantly monitor you using an intercom and TV system. The radiation can be easily stopped at any time and will automatically switch off once your treatment has been given.
- The radiation itself does not cause pain. You are unlikely to feel anything during treatment.

**Brachytherapy**

Brachytherapy is a type of radiation therapy that is given to you by placing a radiation source inside your body near your cancer. This type of treatment is less common and may be used alone or with other radiation treatments.

**Radiation Review Clinic**

While you are on radiation therapy, your radiation oncologist or another cancer care provider will meet with you in the Radiation Review Clinic at least once a week. The purpose of the review clinic is to check how you are doing. The Radiation Review Clinic is located off the Radiation Reception and Waiting Area on the ground floor of the Burr Wing (Burr 0).

**What are the side effects of radiation therapy?**

The side effects of radiation therapy depend on:

- The type of radiation.
- The part of your body getting treated.
- The dose of radiation your oncologist has prescribed.

Your cancer care team will talk with you about what side effects to expect before your treatment starts. You will also get information on how to manage these side effects if they occur.

Each day, the radiation therapists will check you for any side effects.
Cancer drugs

This section includes general information about the treatment of cancer with drugs.

Cancer can be treated with different types of drugs, including chemotherapy, hormonal therapy, biological therapy and targeted therapy. Each drug works in a different way to treat cancer.

How are cancer drugs given?

Cancer drugs are given in different ways. How they are given depends on the type of drug and your type of cancer. They may be given:

- By swallowing the drugs as a pill or capsule (by mouth).
- By infusion using an intravenous (tube into your vein).
- By injection under your skin with a needle.

If you get your cancer drugs by intravenous (IV), a special long-term IV may be inserted. The most common long-term IVs are peripherally inserted central catheters (PICCs) or port-a-caths (PORTs). Long-term IVs are inserted so that you are not repeatedly poked by a needle to start a new IV.

Cancer drugs are often given in a series of cycles. Each cycle includes the treatment day(s) and some recovery days after treatment. The recovery days allow your body time to recover from side effects before your next cycle. Your cancer care team will talk with you in detail about your own treatment plan.

Where do I go to get my cancer drugs?

Where you receive your cancer drugs will again depend on the type of drugs being given and your type of cancer.

If you are getting your cancer drugs by infusion or injection, you will go to the Cancer Centre, the inpatient oncology unit at Kingston General Hospital or a partner hospital closer to your home. Most treatment plans do not require you to stay at the hospital overnight to get your cancer drugs.

The Chemotherapy Treatment Area is located on the first level of the Burr Wing (Burr 1).

If you are getting your cancer drugs as a pill or capsule (by mouth), you can take them at home. In this case, it is important that you follow your cancer care team’s instructions on how to take you cancer drugs at home.

Your cancer care team will give you specific instructions for when and where you will receive your cancer drugs.

What are the side effects of cancer drugs?

Cancer drugs often cause side effects. The types of side effects depend on the drugs and your type of cancer. People also experience side effects in different ways. Even if you get the same treatment as someone else, your body may react differently.
Your cancer care team will talk with you about what side effects to expect before your treatment starts. You will also receive information on how to manage these side effects if they occur.

You will be prescribed medications that help with certain side effects. An example is an anti-nausea medication. The cancer care team will explain in detail how to take these medications to lessen your side effects.

**What to expect on treatment day**

**Before your treatment:**

- Before the first day of each treatment session you will likely have blood tests done. The blood tests make sure your body is healthy enough to receive treatment.
- At a clinic appointment, your cancer care team will examine you, look at your blood test results and decide whether treatment can begin. This may also occur the day or two before treatment. You will be told if your treatment needs to be delayed or the drug dose needs to be reduced.

**Treatment day checklist:**

- Wear comfortable clothes with sleeves that can be rolled up.
- Bring any medications you take during the day with you, like pain medicine, insulin or inhalers.
- Bring your Ontario Health Insurance Plan (OHIP) card, private drug insurance card and money to pay for possible prescriptions.
- Eat a small breakfast. Bring a snack or lunch, or money to purchase food if needed.
- Bring earphones to connect to the personal televisions available.
- Bring a family member or friend (preferably over the age of 16 for safety reasons) for support and to help collect information.
- For your first treatment, be prepared to possibly spend the day at the Cancer Centre. Some things that can affect the length of your visit are wait times and how you tolerate your treatment. Try not to book other appointments on this day. Make arrangements for things like family or work obligations.

**During your treatment:**

- You will likely get some medication before treatment to prevent possible side effects like nausea or an allergic reaction. The nurse will start an intravenous (IV) in your arm and may also give you some other fluids through the IV.
- Once your cancer drugs are prepared by the pharmacy, a nurse will start giving your drugs through your IV. You will get your drugs while sitting in a comfortable chair or lying on a stretcher.
- While you get treatment, the nurse and pharmacist will talk with you about your cancer drugs. They will tell you about managing possible side effects and answer any questions you may have.
The nurse will check on you often to make sure you are not having any reactions from the cancer drugs. This may include taking your vital signs (blood pressure, heart rate, temperature and oxygen levels) regularly.

Most patients do not feel pain or anything unusual while they get their cancer drugs. If you begin to feel uncomfortable, tell your nurse immediately.

The length of treatment time will depend on your treatment protocol.

**After treatment:**

- Your nurse will remove the IV in your arm. If you have a special long-term IV, the nurse will clean out the device.
- You will likely get a prescription for medications to help with side effects. Make sure you understand the instructions for taking these medications to help your side effects.

**Getting cancer drugs closer to home**

When possible, we will give your cancer drugs and some other treatments at a hospital closer to your home. The Cancer Centre partners with Brockville General Hospital and Lennox & Addington County General Hospital (Napanee) to give some treatments to patients at these locations. If you would like to know more about getting your cancer drugs closer to home, ask your nurse or oncologist.

If you live in Belleville, you may get cancer drugs there if your oncologist is located in Belleville. You will meet with a nurse, oncologist and other members of the cancer care team to plan and get all your treatment in Belleville.
Blood work

During your treatment and follow up you will be asked to have your blood work taken.

Blood work results tell your cancer care team about your health status and how your body is responding to some treatments.

- The Blood Work Room is located just off the Clinic Reception and Waiting Area on the first floor of the Burr Wing (Burr 1).
- When you arrive to have your blood work done, you will need to take a ticket from the wall beside the Blood Work Room and wait until your number is called by one of the phlebotomists. Phlebotomists are people specially trained in taking your blood.

You can also arrange for your blood work to be done at a community blood lab closer to your home. You can ask your nurse about how this can be arranged.

If you have a special long-term IV, like a peripherally inserted central catheter (PICC) or port-a-cath (PORT), your blood work will be done by a nurse in the Chemotherapy Area.

The Blood Work Room is only used for tests ordered by your cancer care team at the Cancer Centre. Tests ordered by your family doctor must be done at a community blood lab.

Paying for drugs

Your treatment plan may include drugs that are not paid for by the Ontario Health Insurance Plan (OHIP). For this reason it is important to know what kind of drug coverage you have. Use the information on the next page to find out what you need to know before you start treatment.

Contact telephone numbers
613-549-6666 or toll free 1-800-567-5722
Cancer Centre pharmacist extension 6607
Drug access navigator extension 3317
Social worker extension 7305
<table>
<thead>
<tr>
<th>Type of insurance you may have</th>
<th>What you need to find out</th>
</tr>
</thead>
</table>
| **Private insurance**
(a plan through your work, your spouse or another family member) | **What to ask:** If your prescription is covered, what percentage you will pay for each prescription, and if you have to pay before receiving your drugs.

**Who to ask:** Your employer, insurance plan provider or a drug access navigator or pharmacist at the Cancer Centre.

**What to bring to your community pharmacy:** Show the community pharmacist your private drug insurance card to fill your prescription. |
| **No private insurance or less than 100% private insurance coverage** | **What to ask:** How to apply to the Trillium Drug Program (a social worker can help you with this), the details of coverage and what you will pay for each prescription.

**Who to ask:** A drug access navigator or pharmacist at the Cancer Centre.

**What to bring to your community pharmacy:** Once you are approved for the Trillium Drug Program, show the community pharmacist your Ontario Health Insurance Plan (OHIP) card to fill your prescription. |
| **Drug coverage from:**
Ontario Works, Home Care, Ontario Disability Support Program (ODSP) | **What to ask:** If your prescription is covered, how the plan pays for the prescription cost and what amount you will pay for each prescription.

**Who to ask:** A drug access navigator or pharmacist at the Cancer Centre.

**What to bring to your community pharmacy:** Show the community pharmacist your valid drug card to fill your prescription.

* For more information on Ontario Works, Home Care and ODSP, speak to a social worker. |
| **Coverage as a senior**
(age 65+) | **What to ask:** When you qualify for coverage, if your prescription is covered, and what you will pay for each prescription.

**Who to ask:** A drug access navigator or pharmacist at the Cancer Centre.

**What to bring to your community pharmacy:** Show the community pharmacist your OHIP card to fill your prescription. |

Adapted with permission from the Princess Margaret Hospital Patient Education Program
Clinical Trials

What are cancer clinical trials?
Clinical trials are research studies people volunteer to take part in. Clinical trials test new ways to prevent, diagnose, treat or manage cancer.

Clinical trials are important because they are the only way to learn if a new treatment is safe and works to treat cancer. The standard cancer treatments used today were tested in clinical trials years ago.

Why would I want to participate in a clinical trial?
Clinical trials may be an option for people at different places in their cancer journey. Taking part in a clinical trial means you may have access to cancer treatments not yet available to other Canadians. There is no promise that you will benefit from taking part in a clinical trial. However, the information gained may direct future patient care.

What clinical trials are available at the Cancer Centre?
Clinical trials are always opening and closing at the Cancer Centre. Ask your nurse or oncologist about any trials that may be available for you. If a clinical trial is not available here, we can help you to find another location that offers one.

To search for clinical trials happening now across Canada, visit Canadian Cancer Trials at www.canadiancancertrials.ca. If you have any questions, contact Oncology Clinical Trials at 613-549-6666 extension 6641.

Palliative care

What is palliative care?
Palliative care is an approach that focuses on relieving symptoms identified by you and your family. This type of “whole person” care focuses on maintaining and improving your quality of life. The palliative care team works with you and your family to prevent and relieve symptoms such as pain and anxiety, as well as support your emotional and spiritual concerns.

When can palliative care be provided?
Palliative care can be provided at any point of an illness, regardless of stage. The care can be given from the time of diagnosis, during treatment and through to the end of life. Palliative care is not just end of life care, but does include planning and support for that time.

Who provides palliative care?
Your family doctor or nurse practitioner may provide palliative care. If they need more support in meeting your needs, a palliative care team can help. Palliative care teams are made up of specialized nurses, doctors, social workers, registered dietitians, spiritual care providers, physiotherapists, trained volunteers and more. When required, home care providers can also support patients’ palliative care needs in their home.
Where is palliative care provided at the Cancer Centre at Kingston General Hospital?

There are daily palliative care clinics at the Cancer Centre. If your oncologist (cancer doctor) requests that the palliative care team see you, you will be phoned at home to make an appointment time with the palliative care team.

Palliative care services are also available for inpatients staying at Kingston General Hospital. The palliative care team will visit you in your hospital room upon request from your doctor.

Palliative care services are available in different locations within southeastern Ontario. Ask a member of the palliative care team about whether services exist closer to your home.

**Complementary and alternative therapies**

Complementary and alternative therapies are medical products and practices that are not part of standard medical treatment. **Complementary** therapies are products or practices that are used along with standard medical treatment, like meditation. **Alternative** therapies are treatments that are used instead of standard medical treatment, like using a homeopathic treatment in place of what an oncologist suggests. Complementary and alternative therapies have not gone through the same research and testing that standard medical treatments have.

Many people explore using complementary or alternative therapies during their cancer journey. People may use these therapies to cope with their symptoms or side effects, help with stress or to try to treat their cancer.

It is important that you make a safe and informed choice about complementary or alternative therapies. Some complementary therapies can interact in a harmful way with your standard cancer treatment. Please share your questions and decisions with your cancer care team before trying anything new. This will ensure nothing interferes with your safety and wellbeing.

For more information, visit the BC Cancer Agency website at [www.bccancer.bc.ca](http://www.bccancer.bc.ca). Search for **Complementary and Alternative Cancer Therapies**.
The cancer care team
Meet your cancer care team

There are many people involved in your care at the Cancer Centre. The cancer care team works together to give you and your family the best care and support during your cancer journey.

**You and your family** are the most important members of your cancer care team. You know best about your health, your values and your needs. The rest of the cancer care team will strive to work with you in order to give you care that centres on your needs.

The number and type of professionals on your cancer care team depends on your individual situation.

An **oncologist** is a doctor who specializes in caring for people who have cancer. There are several different kinds of oncologists, including radiation oncologists, medical oncologists, surgical oncologists and gynecologic oncologists.

A **hematologist** is a doctor who cares for and treats people with blood diseases, like leukemia.

A **palliative care doctor** specializes in looking after the symptoms, side effects and emotional problems related to your cancer and its treatment.

**General practitioners in oncology (GPO)** are doctors who work with oncologists and the cancer care team to plan and manage your cancer care.

**Nurses** provide cancer care to patients in a variety of settings, including the Cancer Centre, hospitals and the community. Many nurses that you meet will have special training in caring for people with cancer. Nurses at the Cancer Centre work in the clinics and Chemotherapy Treatment Area. Some nurses have special roles, such as an Advanced Practice Nurse (APN) or a Nurse Navigator. These nurses may have special education and usually work with specific groups of patients.

**Clinic assistants and personal care assistants (PCAs)** support the cancer care team in taking care of you while you are at the Cancer Centre or hospital. Clinic assistants work with the cancer care team in the clinics. Personal care assistants work as part of the cancer care team on inpatient units.

**Radiation therapists** deliver radiation therapy to patients, develop treatment plans, and provide patient education and support if you receive radiation therapy.

A **medical physicist** confirms your radiation treatment plan as part of the radiation safety process. Medical physics staff also ensure the equipment used for radiation therapy is working properly.

**Pharmacists** check orders for cancer drugs prescribed by your oncologist and assist oncologists with questions about your cancer drugs. They also explain to you how cancer drugs work, possible side effects, instructions for taking medications and answer questions you have about your medications. **Pharmacy technicians** prepare cancer drugs and other medications in the pharmacy.
A **drug access navigator** helps patients to assess their drug coverage and to explore other drug coverage options so they can access medications not covered by the Ontario Health Insurance Plan (OHIP).

The **aboriginal patient navigator** provides support to people with cancer and their families who identify as having First Nations, Inuit or Metis ancestry. Support is provided by going to appointments, explaining medical information, seeking Traditional practices in care, and more. You will be supported from a First Nations perspective by someone of First Nations ancestry. It’s your cancer journey, guided by you with support to address the health of your spirit, your mind, your emotion and your body.

The aboriginal patient navigator works with patients and families by telephone or in person. You can refer yourself by calling 613-549-6666 or 1-800-567-5722 extension 3851, or by talking to a member of your health care team. Skennenkowa (great peace to you).

**Psychosocial Oncology and Supportive Care**

Cancer care is not just about treating your diagnosis. Cancer can affect you and your family in many ways, including your emotional, social, spiritual, practical, physical and nutritional wellbeing. The Psychosocial Oncology and Supportive Care team is available to help you and your family cope with cancer. This team includes social workers, registered dietitians and spiritual care providers.

**Social workers** are available to help you and your family cope with the changes cancer brings about in your life. Social workers can talk to you about:

- **Emotional** concerns, like coping with your feelings about your illness and talking with family, friends or others. They can help you learn ways to manage the stress of living with cancer and adjust to changes brought on by cancer (like sexual or relationship changes). They can also provide bereavement support.

- **Financial** concerns, like finding out about financial help, drug coverage or disability pensions.

- **Practical** (day-to-day) concerns, like transportation, accommodation, advance care planning, home support and linking with support services and resources in the community.

You can make an appointment with a social worker by asking a member of your cancer care team for a referral or by calling 613-549-6666 extension 7305.
Registered dietitians are available to help you meet your nutritional needs before, during and after treatment. Eating well is especially important for people with cancer to maintain overall body health, energy and strength. However it can be hard to eat well when you have cancer and are undergoing treatment.

A registered dietitian will:

- Provide a nutrition assessment and help you to set realistic nutrition goals.
- Help you manage symptoms or side effects related to cancer and treatment like unintentional weight loss or gain, loss of appetite, trouble swallowing, taste changes, sore or dry mouth, nausea, vomiting, diarrhea or constipation.
- Help you with nutrition support if needed during your treatment, like tube feeding.

You can ask a member of your cancer care team to refer you to a registered dietitian.

Spiritual care provider: The experience of cancer often prompts people to look more deeply for meaning in their lives. A spiritual care provider helps patients and families as they experience times of uncertainty, transition and loss. A spiritual care provider can:

- Create a safe space to address anxieties and fears, and explore both the joy and grief of life and death.
- Help you explore your understanding of life and death and draw meaning from your experience.
- Visit, listen and offer crisis support, ministry and counselling when you are dealing with illness, loss and end of life issues.

You do not have to be religious to benefit from spiritual care. Spiritual care providers work closely with your cancer care team. To see a spiritual care provider call 613-549-6666 extension 6094. No referral is necessary.

Community Care Access Centre (CCAC) care coordinators will make sure you get the care and support you need to help you live independently in your home. See page 43 for a Community Care Access Centre description and contacts.

Secretaries, unit clerks and registration staff book appointments, schedule tests and support your treatment process. Often they will be the first person you see when you arrive at either the Cancer Centre or a hospital unit.

Volunteers give their time to help make your visits as easy and comfortable as possible.

The Volunteer Station at the Cancer Centre is located on the ground floor of the Burr Wing (Burr 0) at the King Street entrance.

Students: The Cancer Centre and Kingston General Hospital are teaching facilities and provide a learning environment for health profession students. During your visits, one or more health profession students may be involved with your care.
Your **primary care provider** remains an important member of your cancer care team during your cancer journey. Your primary care provider is your family doctor or nurse practitioner. Please contact your primary care provider:

- To renew all drugs prescribed by your primary care provider.
- If you have changes in your health between visits to the Cancer Centre, like if you have a cold or the flu.
- For health problems your primary care provider has been treating you for, like a heart condition, high blood pressure or diabetes.
- To help manage your symptoms, like pain, that may be related to your cancer.

Your primary care provider can call the Cancer Centre for information about your care or to tell us about changes in your health at any time. Your cancer care team will communicate with your primary care provider as needed about your cancer and your cancer treatment. After your cancer treatments are over, your cancer care team at the Cancer Centre will partner with your primary care provider to make sure you get appropriate care and follow up.
Patient and family resources
Cancer Centre of Southeastern Ontario

Patient and Family Resource Centre

The Patient and Family Resource Centre is located on the ground level of the Burr Wing (Burr 0) of the Cancer Centre at Kingston General Hospital. At the resource centre you can find free pamphlets or borrow books or DVDs. A computer linked to the Internet is also available for your use. If you need help looking for resources in the resource centre, one of our volunteers will be happy to help you.

Community resources

Canadian Cancer Society

The Canadian Cancer Society provides information and support services to patients, caregivers, health care professionals and the general public.

The Canadian Cancer Society provides the following services:

- **Patient information materials**: Brochures and booklets on cancer prevention, diagnosis, treatment and support. These materials can be downloaded from [www.cancer.ca](http://www.cancer.ca), or ordered from your local Society office or by phone by calling 1-888-939-3333.

- **Cancer Information Service**: Information on cancer and cancer-related services either by phone or e-mail. Call 1-888-939-3333 to get started.

- **Peer support service**: Connecting patients or caregivers with fully trained volunteers who have had cancer or cared for someone with cancer. Call 1-888-939-3333.

- **Smokers’ Helpline**: Trained Quit Coaches give advice and information to help you set up a quit plan and stay smoke-free. Call toll free at 1-877-513-5333 or join the online program at [www.smokershelpline.ca](http://www.smokershelpline.ca).

- **Transportation**: If you cannot get to your cancer-related appointment on your own, volunteers can provide transportation. Contact your local Canadian Cancer Society Unit office to learn more. See page 38 for more information and a list of local Canadian Cancer Society Unit offices.

- **Canadian Cancer Society online [www.cancer.ca](http://www.cancer.ca)**: offers up-to-date, accessible and credible information about cancer from prevention to end of life issues. The content is reviewed by experts and updated regularly. It includes:
  - **The Community Services Locator**: A searchable database of over 4,000 cancer-related services and resources.
  - **Cancer Connection [www.cancerconnection.ca](http://www.cancerconnection.ca)**: An online support community for people facing cancer to share their experiences and build relationships.
Look Good, Feel Better®

Look Good, Feel Better® is a free, 2-hour, hands-on workshop to help women with cancer manage the effects that cancer and its treatment can have on their appearance. Participants learn simple cosmetic techniques, nail and skin care tips, hair alternatives and cosmetic hygiene. Participants also receive a complimentary cosmetic and personal care kit. The workshop is an opportunity to be with other women undergoing similar challenges.

- Workshops are offered monthly in Kingston. To register call 613-549-6666 extension 7480.
- Workshops are offered five times a year in Belleville. To register call 613-962-0686.
- For more information visit the Look Good, Feel Better® website at www.lgfb.ca.

Local hospice organizations

Local hospice organizations provide community services to individuals and families living with a life-limiting illness or coping with grief and loss. Services are given in homes, hospitals, long-term care homes, retirement homes, palliative care units and hospice centres.

Programs can include in-home respite, client day programs, caregiver support, and grief and bereavement support. Trained volunteers often play an integral role in helping facilitate the programs. Local organizations include:

- Hospice Kingston
  Phone: 613-542-5013
  Location: 36 Barrie Street, Kingston, Ontario
  Website: www.hospicekingston.ca

- Hospice Quinte
  Phone: 613-966-6610
  Location: 225 Dundas Street East, Belleville, Ontario
  Website: www.hospice-quinte.ca

- Other hospice organizations
  There are many volunteer-based hospice organizations across the region. To find a hospice organization closer to your home, ask a member of your cancer care team.

South East Community Care Access Centre

Community Care Access Centres (CCACs) connect you to health and personal support services to help you live independently and safely in your home. Anyone with a valid Ontario Health Insurance Plan (OHIP) card is eligible for services with South East CCAC. A care coordinator will assess your health care needs and decide with you what services you require. There are no direct costs for CCAC services.

Phone: toll free 1-800-869-8828
Location: 1471 John Counter Boulevard, Kingston, Ontario
Website: www.se.ccac-ont.ca
There are many other organizations that can provide support to you and your family. Come to the Patient and Family Resource Centre, located on the ground floor of the Burr Wing (Burr 0) near the King Street entrance of the Cancer Centre, to find out more about them.

Support groups

Support groups give you the chance to meet and talk with others who are going through a similar experience. To find local support groups:

- A social worker can help you find a support group that is right for you.
- Use the Canadian Cancer Society Community Services Locator at www.cancer.ca. Search Support/Services Community Services Locator.

Internet resources

How do I find credible information on the Internet?

Many people affected by cancer will search for information on the Internet. Finding information on the Internet can be a quick way of learning about topics as well as connecting with others living with cancer. However, you should use caution when searching for information on the Internet. It’s hard to know whether the information is relevant to your situation, is accurate or complete. Your cancer care team can help you clarify any information that you have found on the Internet.

To help you decide if information on the Internet is credible, use the following tips. Look for information that is:

- Current and updated often. Check the date when the information was posted and if it has been updated since.
- From a trustworthy source, such as websites run by governments, hospitals, academic and research facilities or credible not-for-profit organizations. Look for the HONcode logo on the website. This logo shows the organization has been approved by the Health on the Net Foundation and gives credible information.
- Written by an author or organization with good credentials.
- Easy to read and free of spelling, grammar or punctuation errors.

Beware of websites that are selling or persuading readers to buy treatments described as the cure for cancer.
Here are some good places to start for reliable cancer-related information:

<table>
<thead>
<tr>
<th>Suggested websites</th>
<th>= Canadian</th>
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<tbody>
<tr>
<td><strong>American Cancer Society</strong>  &lt;br&gt; <a href="http://www.cancer.org">www.cancer.org</a></td>
<td></td>
</tr>
<tr>
<td>This website from a US community-based volunteer organization offers information on types of cancer, treatment, research and current news on cancer topics. Content is offered in multiple languages.</td>
<td></td>
</tr>
<tr>
<td><strong>BC Cancer Agency</strong>  &lt;br&gt; <a href="http://www.bccancer.bc.ca">www.bccancer.bc.ca</a></td>
<td></td>
</tr>
<tr>
<td>Offers information on types of cancer, drug information and treatment (treatment protocols are based on British Colombia guidelines), coping with cancer and a good resource section on complementary and alternative cancer therapies.</td>
<td></td>
</tr>
<tr>
<td><strong>Canadian Cancer Society</strong>  &lt;br&gt; <a href="http://www.cancer.ca">www.cancer.ca</a></td>
<td></td>
</tr>
<tr>
<td>Offers up-to-date, accessible and credible information about cancer from prevention to end of life issues. The content is reviewed by experts and updated regularly.</td>
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<tr>
<td><strong>Cancer Care Ontario</strong>  &lt;br&gt; <a href="http://www.cancercare.on.ca">www.cancercare.on.ca</a></td>
<td></td>
</tr>
<tr>
<td>The website for the provincial agency that oversees cancer care in Ontario. Includes relevant drug information and symptom management fact sheets for patients.</td>
<td></td>
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<tr>
<td><strong>Cancerview.ca</strong>  &lt;br&gt; <a href="http://www.cancerview.ca">www.cancerview.ca</a></td>
<td></td>
</tr>
<tr>
<td>This website acts as a portal to connect Canadians to online services, information and resources.</td>
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<tr>
<td><strong>Cancer Chat Canada</strong>  &lt;br&gt; <a href="http://www.cancerchatcanada.ca">www.cancerchatcanada.ca</a></td>
<td></td>
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<tr>
<td>Cancer Chat Canada is an online support group for people living with cancer and their caregivers.</td>
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</tr>
<tr>
<td><strong>National Cancer Institute (US)</strong>  &lt;br&gt; <a href="http://www.cancer.gov">www.cancer.gov</a></td>
<td></td>
</tr>
<tr>
<td>This US government-based institution’s website gives up-to-date information on an array of cancer topics. Includes a dictionary of cancer terms and drugs.</td>
<td></td>
</tr>
<tr>
<td><strong>Canadian Cancer Trials</strong>  &lt;br&gt; <a href="http://www.canadiancancertrials.ca">www.canadiancancertrials.ca</a></td>
<td></td>
</tr>
<tr>
<td>Allows you to search for a clinical trial by cancer type, province, drug, keyword or phrase.</td>
<td></td>
</tr>
<tr>
<td><strong>Canadian Virtual Hospice</strong>  &lt;br&gt; <a href="http://www.virtualhospice.ca">www.virtualhospice.ca</a></td>
<td></td>
</tr>
<tr>
<td>A website that gives information and support on palliative and end of life care, loss and grief.</td>
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</tbody>
</table>
Your privacy, safety and feedback

Privacy and confidentiality
The Cancer Centre of Southeastern Ontario and Kingston General Hospital are committed to keeping your personal health information safe and confidential. Measures are taken to protect your privacy. Your health care record is confidential and used only by those who provide your health care. The hospital may also use your information for other reasons, like processing payment for your care or if reporting is required by law. Your permission is required to release your information to anyone not involved in your care.

If you have any questions or concerns about your privacy at the Cancer Centre and Kingston General Hospital, contact: Privacy Officer
Phone: 613-549-6666 extension 2567
Email: privacy@kgh.kari.net
For more information, please go to www.kgh.on.ca. Click Privacy and Access to Information.

Comments and concerns
The Cancer Centre is committed to providing the best possible care. We welcome your comments and concerns because they give us an opportunity to improve our care. If you have any concerns about anything that has happened to you, or if you wish to point out something that has pleased you while you have been a patient with us, there are a number of choices available:

- Speak directly to a member of your cancer care team
- Ask to speak with a Program Manager
- Ask to speak with the Director of Cancer Services

If you do not feel your concern was resolved, please contact:
KGH Patient Relations
Phone: 613-549-6666 extension 4158
Email: patrep@kgh.kari.net
All complaints will be handled confidentially and will not affect your care and treatment.

Become a Patient Experience Advisor
Kingston General Hospital is committed to partnering with patients and families. If you or a loved one have had treatment at Kingston General Hospital please consider joining us as a Patient Experience Advisor. Patient Experience Advisors sit on councils and committees, working groups and task forces. They make sure all decisions affecting patient care are made with input from patients and families.

If you are interested, please contact the Kingston General Hospital lead for Patient- and Family-Centered Care at 613 549-6666 extension 4424.
We would like this guidebook to give you everything you need as a new patient to the Cancer Centre of Southeastern Ontario. Your comments will help us make sure this guidebook is useful for future patients and their family members.

**DATE:**

Please check:

- [ ] I am a patient of the Cancer Centre of Southeastern Ontario
- [ ] I am a family member or friend of a patient of the Cancer Centre of Southeastern Ontario

On a **scale of 1 to 5**, with **1=strongly disagree** and **5=strongly agree**, circle the number that best describes how you agree with the statement about this guidebook.

<table>
<thead>
<tr>
<th>Statement</th>
<th>Strongly disagree</th>
<th>Strongly agree</th>
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<tbody>
<tr>
<td>The information helped me prepare for my visits to the Cancer Centre.</td>
<td>1</td>
<td>2</td>
</tr>
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<td>4</td>
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<td></td>
<td>5</td>
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<tr>
<td>I learned about what services and resources the Cancer Centre has to offer people with cancer.</td>
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<td>2</td>
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<tr>
<td>The information answered my questions.</td>
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<td></td>
<td>5</td>
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<tr>
<td>The words and sentences were easy to read.</td>
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<td>2</td>
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<td>I understood the information.</td>
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</tr>
</tbody>
</table>

What other information should be included in this guidebook?

More comments:

Please return this survey to the Patient and Family Resource Centre, located on the ground floor of the Burr Wing (Burr 0) at the King Street entrance of the Cancer Centre and Kingston General Hospital.
The Cancer Centre of Southeastern Ontario is extremely grateful to all advertisers for helping to make this guidebook possible.

Please note, an advertisement in this guide does not imply an endorsement by the Cancer Centre of Southeastern Ontario.

<table>
<thead>
<tr>
<th>Community supporters index</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ACCOMMODATIONS</strong></td>
</tr>
<tr>
<td>Ambassador Hotel &amp; Conference Centre ........................................... 43</td>
</tr>
<tr>
<td><strong>CANCER PROGRAMS &amp; SERVICES</strong></td>
</tr>
<tr>
<td>Canadian Cancer Society ............................................................... 42</td>
</tr>
<tr>
<td><strong>COMMUNITY CARE ACCESS CENTRE</strong></td>
</tr>
<tr>
<td>South East Community Care Access Centre ........................................... 43</td>
</tr>
<tr>
<td><strong>COMMUNITY HEALTH SERVICES</strong></td>
</tr>
<tr>
<td>Community &amp; Primary Health Care ..................................................... 45</td>
</tr>
<tr>
<td><strong>COMMUNITY SUPPORT SERVICES</strong></td>
</tr>
<tr>
<td>HIV/AIDS Regional Services ............................................................ 45</td>
</tr>
<tr>
<td><strong>COMPRESSION THERAPY</strong></td>
</tr>
<tr>
<td>Active Orthopedic Solutions ............................................................ 43</td>
</tr>
<tr>
<td><strong>CUSTOM FOOTWEAR</strong></td>
</tr>
<tr>
<td>Active Orthopedic Solutions ............................................................ 43</td>
</tr>
<tr>
<td><strong>FOOT ORTHOTICS</strong></td>
</tr>
<tr>
<td>Active Orthopedic Solutions ............................................................ 43</td>
</tr>
<tr>
<td><strong>FUNERAL HOMES</strong></td>
</tr>
<tr>
<td>Arbor Memorial ................................................................. 44</td>
</tr>
<tr>
<td><strong>HAIR ALTERNATIVES</strong></td>
</tr>
<tr>
<td>All Hair Alternatives ................................................................. 43</td>
</tr>
<tr>
<td><strong>HOME HEALTH CARE SERVICES</strong></td>
</tr>
<tr>
<td>Premier Homecare Services ............................................................... 45</td>
</tr>
<tr>
<td><strong>MASTECTOMY SUPPLIES</strong></td>
</tr>
<tr>
<td>Bea’s Mastectomy Boutique ............................................................... 43</td>
</tr>
<tr>
<td><strong>ORTHOPEDIC BRACING</strong></td>
</tr>
<tr>
<td>Active Orthopedic Solutions ............................................................ 43</td>
</tr>
<tr>
<td><strong>PHARMACIES</strong></td>
</tr>
<tr>
<td>Lovell Drugs ................................................................. 46</td>
</tr>
<tr>
<td>Sharbot Lake Pharmasave Pharmacy .................................................. 45</td>
</tr>
<tr>
<td><strong>RETIREMENT RESIDENCE</strong></td>
</tr>
<tr>
<td>Fox Run By The River Retirement Residence ......................................... 45</td>
</tr>
<tr>
<td><strong>VON</strong></td>
</tr>
<tr>
<td>VON Greater Kingston ................................................................. 46</td>
</tr>
<tr>
<td><strong>WIG &amp; HAIR PRODUCTS</strong></td>
</tr>
<tr>
<td>All Hair Alternatives ................................................................. 43</td>
</tr>
</tbody>
</table>
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• drove 12 million kilometres (Locally over 150,000 kilometres)
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Bring all of your medicines with you when you go to the hospital or to a medical appointment.

Tell a member of your health care team if you have ever had an allergic or bad reaction to any medicine or food.

Make sure you know what to do when you go home from the hospital or from your medical appointment.